



**Zonal Office Siliguri, General Administration Department
Off Hill Cart Road, Rajani Bagan, West Bengal, Pin -734001
Phone: 0353-2960402 E-mail: zo.suri@uco.bank.in
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**INVITES TENDER FOR ENGAGEMENT OF AUDITOR FOR ELECTRICAL CUM ENERGY AUDIT OF
ALL UCO BANK PREMISES UNDER SILIGURI ZONE**

PART – I (Technical Bid)

DISCLAIMER

The information provided by the bidders in response to this RFP Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this RFP Document without assigning any reason whatsoever.

This document is prepared by UCO Bank towards engagement of reputed electrical auditors for electrical audit work of various/all UCO Bank premises (both hired and owned) falling under Siliguri Zone. While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by UCO BANK or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The RFP is not an offer by UCO BANK, but an invitation for bidder's responses. No contractual obligation on behalf of UCO BANK whatsoever shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of UCO BANK and the selected Bidder.

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NOTICE INVITING TENDER FOR ENGAGEMENT OF AUDITOR FOR ELECTRICAL CUM ENERGY AUDIT OF ALL UCO BANK PREMISES UNDER SILIGURI ZONE

(Reference No. ZO/SILI/SEC/2026-27/16 dated 21.08.2026)

Sealed bids/quotations are invited from competent person/ agencies having sound technical capability for electrical audits of Bank's premises under Zonal Office Siliguri.

Scope of Work:

- a) We have total of 86 UCO Bank premises (84 branches, 01 Offsite ATM and 01 Administrative building) under Siliguri Zone. The details of branches are shown in Annexure-VI of this notice.
- b) Our branches premises size may vary from 800 sqft to 3000 sqft approximately. Our Branches with Onsite ATM would be treated as a single unit.
- c) Offsite ATM's will be treated as separate units.
- d) Duty is to conduct Electrical audit of branches for fire safety, energy saving & assessment of compliance of statutory guidelines of state electricity department.
- e) E-auditor should submit the report in prescribed format attached herewith as Annexure – I and offer their recommendations & suggestions.

Upon receiving the duly filled Electrical audit report from Electrical auditor(s), bank/branch will arrange the rectification of the deficiencies through their own sources. After rectification of deficiencies pointed out in E-audit of a branch, if Bank requires confirming the status of compliance of the same, then bank can assign the work of Post rectification Electrical audit of any specific branch to the E-auditor.

Schedule/ Salient Features:

Tender Reference	ZO/SILI/SEC/2026-27/ dated 21.08.2026
Name of the work	Electrical cum Energy Audit of various Banks' premises (both hired & owned) under Siliguri Zone
Estimated Cost	Rs.1.5 lakh exclusive GST
Tender Processing Fee	Rs. 300/- (Rupees Three Hundred only) (Non-refundable). Not Applicable for MSME (Document related MSME to be furnished under Part-I)
EMD	a) EMD of Rs.1,500/-(Rupees fifteen hundred only) must be submitted with Technical Bid (Part-I) in the form of pay order/demand draft in favour of UCO Bank Zonal Office Siliguri, payable at Siliguri. Not Applicable for MSME (Document related MSME in relevant field to be furnished under Part-I). b) Participating MSME Units has to submit undertaking/declaration of submitting EMD amount on defaulting in tender process. c) EMD of unsuccessful bidders will be released (without any interest) against the request letter after acceptance of L.O.I by the identified bidders. d) EMD of L-1 bidders will be released (without any interest) after submission of Performance Bank Guarantee. However, if successful bidder withdraws their acceptance of our L.O.I before submission of Performance Bank Guarantee, UCO Bank will have the right to forfeit the Earnest Money Deposit without making reference.

Pre-Bid Meeting	Pre-Bid Meeting will be held on 08.09.2026 at 3.00 PM in UCO Bank Zonal Office Siliguri, GAD Dept, Off Hill Cart Road, Rajani Bagan, West Bengal, Pin-734001 where issues relating to the tender will be discussed and clarifications, if any, will be furnished. Bidders are requested to attend the pre-bid meeting at their own cost. The decision taken on pre-bid meeting regarding any changes will be uploaded in Bank's website in form of corrigendum which will be the part of tender document.
Last Date & Time for Submission of Tender	Bids are to be submitted on or before 18.09.2026 to 5.00 PM , through offline mode in sealed envelope to UCO Bank Zonal Office Siliguri, GAD Dept, Off Hill Cart Road, Rajani Bagan, West Bengal, Pin-734001
Mode of submission	In First Sealed Cover super scribed with PART- I (bid documents). It will comprise of Pre-Qualification Documents. In Second Sealed Cover super scribed with PART-II (Price Bid). It will comprise of price bid. In Third Sealed Cover super scribed with Name of work, Tender Reference & Date along with Name, Address & Contact Number of the Bidder, will comprise of both First Sealed cover (PART-I) and Second Sealed Cover (PART-II) and a Sealed Cover with the Earnest Money & Tender Fee .
Availability of Tender Document	Tender Documents can be collected from UCO Bank Zonal Office Siliguri or may be downloaded from the Bank's website www.uco.bank.in from 21.08.2026 to 18.09.2026
Date and Time of Opening Technical Bid i.e. Part-I	19.09.2026 at 12.00 PM at UCO Bank Zonal Office Siliguri, GAD Dept, Off Hill Cart Road, Rajani Bagan, West Bengal, Pin-734001
Address of Communication	UCO Bank Zonal Office Siliguri, GAD Dept, Off Hill Cart Road, Rajani Bagan, West Bengal, Pin-734001
Email address	zosiliguri.sec@uco.bank.in or zosiliguri.gad@uco.bank.in
Contact Person & Number	Security Officer / +91-8670165439
Contents of the Technical Bid (Part-I):	• Original Demand Draft of Tender Cost and EMD (Not Applicable for MSME document related MSME to be furnished) • Bidder's Covering letter. • Application Format as stipulated in RFP. • Documents in support of all eligibility criteria. • All pages (total 34 pages) of this RFP should be duly signed by the authorized representative of the company on all pages including all Annexure. • Duly filled up integrity Pact and Indemnity as per Bank's format
Validity of Tenders	120 (One Hundred and Twenty) days from the date of opening.

UCO Bank reserves the right to accept or reject in part or full, any or all Tenders without assigning any reason whatsoever and without any cost and compensation therefore. Any decision of UCO Bank in this regard shall be final, conclusive and binding on all the bidders.

The bidder must obtain for himself/herself/themselves on his/her/their own responsibility all the information which may be necessary for the purpose of making a valid tender and entering into a valid contract. The Bidder is advised to inspect the installations at the site of work and acquaint himself/herself/themselves with all local conditions, nature of work and all matters pertaining thereto.

All the relevant information related to this tender will be uploaded in Bank's website which may please be noted. No separate news paper notification/mails will be issued in this regard.

Orders

Zonal Manger

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ELIGIBILITY CRITERIA

1. Applicant can be individual/ organization.
2. Applicant should be a Firm/ Company/ Govt Dept having valid license issued by the Local Body, authorized to issue such certificate.
3. Applicant should possess the valid Electrical Energy Auditor license. Photocopy of such license should be submitted with the application.
4. Applicant should have the persons with Graduate/post Graduate Degree in Electrical Engineering from India or abroad and/or possessing the membership of the Institution of Engineers or any other professional institute.
5. Applicant must be registered under GST.
6. Applicant must have PAN.
7. Applicant should have at least three years experience in consultancy/ Audit for similar work.i.e Electrical Audit preferably for multi-storied buildings in Banks/ Govt./ Public Sector/ reputed private sector organizations.
8. Applicant should have successfully executed:
Three similar completed works costing not less than the amount equal to 40% of the estimated cost during last three years ending last day of the month previous to the one in which applications are invited.
OR
Two similar completed works costing not less than the amount equal to 50% of the estimated cost during last three years ending last day of the month previous to the one in which applications are invited.
OR
One similar completed work costing not less than the amount equal to 80% of the estimated cost during last three years ending last day of the month previous to the one in which applications are invited.
9. Applicant must have a registered and well-equipped office in the state of West Bengal (preferably Siliguri) at least for last five years.

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APPLICATION FORM

To
AGM & Zonal Manager
UCO Bank Zonal Office
General Administration Department
Off Hill Cart Road, Rajani Bagan,
Siliguri, West Bengal, Pin-734001

Sir,

We have carefully examined all the contents in corporate in the various parts of this Tender Document no dated and taken note of all the terms & conditions stated in the Tender Document in its various parts.

We hereby agree to abide by and fulfill all other Terms and Conditions of the Tender and in default thereof, to forfeit and pay to you or your successors, or Authorized Nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the purchase order.

For and on behalf of

(Seal & Signature)

Name:

Designation:

DULY AUTHORIZED SIGNATORY _____ day of 20____

GENERAL TERMS & CONDITIONS

1. List of documents to be submitted in PART-I:

The list of similar works executed in last three years in Banks/ Public Sectors/ Reputed Private Sector Organization along with completion certificate mentioning there in the details of work with value & date of completion.

- Copies of PAN card, Trade License, GST registration certificate.
- Copies of certificates of members on Graduate/Post Graduate Degree in Electrical Engineering from India or abroad and/or the membership of the Institution of Engineers or any other professional institute.
- **Copy of BEE certify Electrical Auditor Certificate**
- Key personnel permanently employed (as per **Annexure, duly signed**).
- Application form.
- EMD & Tender Cost.

2. List of documents to be submitted in PART – II:

Only price bid duly filled and containing rates/charges for conducting electrical audit of UCO Bank premise.

3. Rejection of Bid:

The bid is liable to be rejected if:

- Tenders not received in two parts in separate envelopes.
- It is not in conformity with the instruction mentioned in this tender document.
- It is received after expiry of the due date and/ or time.
- It is evasive and contains incorrect information.
- If there is canvassing of any kind.
- It is submitted anywhere other than the tender box or to the addressee.
- If any indication of price/rate/charges is being found in Part-I of the tender.
- If the tender/ R.F.P is conditional.
- If there is any conflict of interest between the bank and Tenderer/ Bidders.

4. Evaluation Criteria of the tender:

The tender will be evaluated on the basis of charges/rates quoted under "Price Bid" and calculation of total cost of work.

5. Completion Time:

Two months from the fifth day of date of Agreement or handing over of site whichever is later. Completion time for doing the E-audit of branches would be decided on mutual consent of the E-auditor & Bank. It would depend upon the no. of branches allotted to respective auditor.

6. Payment Terms:

Payment will be made by respective branch against invoice after completion of job, successful submission of the copy of audit report to branches, Zonal Office & on getting clearance for release of

payment from our office, subject to compliance of terms of contract and statutory deductions like TDS & GST TDS as per Rule.

7. Execution of Agreement:

The successful bidders will have to execute an Agreement with Bank in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft of Agreement as per Annexure.

8. Integrity:

Successful Contractor has to execute Integrity Pact as per Bank's format given in Annexure-V on Non-Judicial Stamp Paper of appropriate value.

9. Indemnity:

The successful bidders will have to execute an INDEMNITY with Bank in non-judicial stamp paper of requisite value purchased in favour of the vendor or UCO Bank and as per the draft copy enclosed under Annexure.

10. Performance Guarantee:

Refundable Performance security equivalent to 10% of the total cost of work as a guarantee of timely & satisfactory accomplishment of work to be deposited at the time of allotment of work to successful bidder, in case of any default it can be forfeited. Performance security deposit can be forfeited in case bidder fails to complete the allotted work at the schedule time, auditing work is not up to the level of satisfaction.

11. Other Terms & Conditions:

- The Successful Bidder will be engaged for conducting '**Electrical Audit**' of all UCO Bank premises under Siliguri Zone (Annexure – XX).
- The work is to be started in consultation with General Administration Department/ Security Department, UCO Bank Zonal Office Siliguri.
- Bank may split the work between L-1, L-2 & L-3 bidder for timely completion subject to L-2 & L-3 agrees to match L-1 rates.
- The Successful Bidder will have to carry out the work without making hindrances to other agencies, whose works are likely to be carried out simultaneously at the same site during working period.
- Branch wise data of faults/ irregularities and suggestions in the form of excel sheet should be submitted to zonal office.
- In case Bank is not satisfied with the E-audit report of any branch/ ATM, bank can assign the auditor to re audit the same branch/ ATM without paying any additional charges for the re-audit.
- If the project work is found unsatisfactory, bank can terminate the work at any time in between by giving 03 days' notice to the agency and their performance security can be forfeited.
- The Successful Bidder will take all measure on the site of the work to protect the public as well as workmen from accidents and shall be bound to bear the expenses of defense of every suit, action or other proceedings at Court that may be brought by any persons for injury sustained owing to neglect of the above precautions from their end and to pay compensation to any such persons as per law.

- The Successful Bidder will submit a verified copy of educational Qualification along with two passport size photo of their authorized representative, who will be assigned for conducting the E-audit work in our branches/ ATMs. Authorization to conduct the E-audit in branches/ ATMs will be issued from our office in the name of that staff.
- The Successful Bidder will have to inform the names of their authorized representatives to be deployed at the site during the work, and their working schedule in advance.
- There will be no escalation of rate during the period of rate contract.
- No space will be provided for site office, labour camps, storage etc.
- No extra payment will be made except whatever quoted in tender towards expenses related to transportation, accommodation, food, site office, labour camps, storage etc. Charges should be quoted considering all the likely expenses.
- The Applicants may visit the locations before submission of their quotation.
- Canvassing in connection with tender is strictly prohibited and the tenders submitted by the applicants who resort to canvassing will be liable to rejection.
- Bank reserves the right to accept or reject any or all quotations without assigning any reason.

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DETAILS OF DUTIES & RESPONSIBILITIES OF CONSULTANT/ AUDITOR

Execution of Electrical Audit of the Bank's Building as given under "General Terms & Conditions" of RFP documents and submission of detailed report in both Hard & soft Copy with necessary suggestion in order to improve Electrical System. Reporting format is as under:

1. Floor-wise assessment of luminaries/light fittings (Report to be submitted as per following format):

Type of light fittings	No of Luminaries/ light fittings	Lux level of luminaries/ light fittings	Total Electrical Load Consumption		Remarks (Condition of light fixtures acceptable or not)	Suggestions on improvement, If any
			Watt	Amp		

2. Floor-wise assessment of Air Conditioning System (Report to be submitted as per following format):

Type of Air Conditioning Units	No. of Air Conditioning	Capacity of Air conditioning (TR)	Total Electrical Load consumption		Condition of Air Conditioning system	Remarks (Condition of Machine acceptable or not)	Suggestions on improvement, If any
			Watt	Amp			

3. Floor-wise assessment of UPS (Report to be submitted as per following format):

No. of UPS	Capacity of UPS (KVA)	P-P Voltage of each UPS			P-N Voltage of each UPS			Phase Currents			Total electrical load consumption		Neutral Earthing & its adequacy	Protective earthing & its adequacy	Remarks (Condition of machine acceptable or Not)	Suggestions on improvement, if any
		R	Y	B	R	Y	B	R	Y	B	KW	A				

4. Floor wise assessment of electric circuit (Report to be submitted as per following format):

S. No.	Heads	Result	Remarks (acceptable or not)	Suggestions on improvement, if any
1	Presence of Main switch interlocking if two different supplies are coming to Distribution Panel			
2	Availability of correct identification of circuit details and protective devices			
3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit/ Distribution board			
4	Cables correctly supported throughout their run or not			
5	Condition of insulation of live parts			
6	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation			
7	Adequacy of protective devices, type and rated current for fault protection			
8	Presence and adequacy of circuit protective conductors			
9	Whether Low voltage cables segregated from Medium voltage cables			
10	Whether Cables separated/ segregated from non electrical services			
11	Whether proper termination of cables at enclosures			
12	Connections soundly made and under no undue strain	Insulation of conductor visible outside enclosure		
		Connections of live conductors adequately enclosed		
		Adequately connected at point of entry to enclosure (glands, bushes etc)		
		Condition of accessories including socket outlets, switches & joint boxes		
13	Other special observations, if any record the results of particular inspections applied separately			

5. Floor-wise assessment of electrical Panel room (Report to be submitted as per following format):

S. No.	Heads	Result	Remarks (acceptable or not)	Suggestions on improvement, if any
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel			
2	Availability of correct identification of circuit details and protective devices			
3	Presence of non standard (mixed) cable colour warning notice at or near consumer unit/ Distribution board			
4	Cables correctly supported throughout the run or not			
5	Condition of insulation of live parts			
6	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation			
7	Adequacy of protective devices, type and rated current for fault protection			
8	Presence and adequacy of circuit protective conductors			
9	Whether Low voltage cables segregated from Medium voltage cables			
10	Whether Cables separated / segregated from non electrical services			
11	Adequacy of protective earthing conductor			
12	Adequacy of Neutral earthing conductor			
13	Whether proper termination of cables at enclosures			
14	Connections soundly made and under no undue strain	Insulation of conductor visible outside enclosure		
		Connections of live conductors adequately enclosed		
		Adequately connected at point of entry to enclosure (glands, bushes etc.,)		
		Condition of accessories including socket outlets, switches & joint boxes		
15	Details switch gear panels	No. of Panels		
		Rating of panels		

		Measurement of P-P & P-N voltage of Panels			
		Measurement of P-P & P-N current of Panels			
		Condition of Panels			
		Any other observations			
16	Whether method of Cables laid inside the Electrical room is acceptable				
17	Total Electrical load of the Floor	Air conditioning load			
		Light & power load			
18	Whether electrical load balancing is acceptable (give details of phase wise load)				
19	Other special observations, if any record the results of particular inspections applied separately				

6. Assessment of Substation (Report to be submitted as per following format):

S. No.	Heads	Result	Remarks (acceptable or not)	Suggestions (with new technologically energy efficient, environment friendly, cost benefited air conditioning system)
1	Presence of Main switch interlocking if two different supplies are coming to Distribution panel			
2	Availability of correct identification of circuit details and protective devices			
3	Condition of metering equipment			
4	Condition of isolator (where present)			
5	Presence of non standard (mixed) cable colour warning notice at or near consumer unit /Distribution board			
6	Cables correctly supported throughout their run or not			
7	Condition of insulation of live parts			
8	Adequacy of wiring for current carrying capacity with regard to the type and nature of the installation			
9	Whether Low voltage cables segregated from Medium voltage cables			
10	Whether Cables separated/ segregated from non electrical services			

11	Whether proper termination of cables at enclosures			
12	Connections soundly made and under no undue strain	Insulation of conductor visible outside enclosure		
		Connections of live conductors adequately enclosed		
		Adequately connected at point of entry to enclosure (glands, bushes etc.,)		
		Condition of accessories including socket outlets switches & joint boxes		
13	Adequacy of protective earthing conductor			
14	Adequacy of Neutral earthing conductor			
15	High tension cable size adequacy			
16	Inter locking between High tension and Low tension switch gears			
17	Inter locking between Transformers (if any)			
18	Details of, Over Voltage Protection	No.		
		Rating & make		
		Condition		
		Any other observations		
19	Details of, Under Voltage Protection	No.		
		Rating & make		
		Condition		
		Any other observations		
20	Earth fault protection	No.		
		Rating & make		
		Condition		
		Any other observations		
21	Short circuit protection	No.		
		Rating & make		
		Condition		
		Any other observations		
22	Over current protection	No.		
		Rating & make		
		Condition		
		Any other observations		
23	Whether method of Cables laid inside the			

	Electrical room is acceptable				
24	Total Electrical Load	Air conditioning load			
		Light & Power load			
25	Whether electrical load balancing is acceptable (Give details phase wise load)				
26	Other special observations, if any record the results of particular inspections applied separately				

7. Assessment of Earthing system (Report to be submitted as per following format):

S. No.	Heads	Result	Remarks (acceptable or not)	Suggestions with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	No. of Earthpit			
2	Type			
3	Earthing test report			
4	Continuity test report			
5	Condition of total earthing system for the building. (Give detail report)			
6	Neutral Earthing & its adequacy			
7	Protective Earthing & its adequacy			
8	Other special observations, if any record the results of particular inspections applied separately			

Note: Earthing Continuity Testing: This Test is conducted to find out any equipment that has not been earthed properly and in compliance with **Indian Electricity Act 1956, IS-1200 part/and as per IS-3043**. It is to be checked with the help of Continuity Testing Meter and Earth Resistance Meter.

8. Assessment of Substation switch gears (Report to be submitted as per following format):

No. of Breakers	Capacity of each breaker 1.Rating 2.Make 3.Type	P-P Voltage of each breaker			P-N Voltage each breaker			Phase Currents			Total electrical load consumption		Neutral Earthing & its adequacy	Protective Earthing & its adequacy	Condition of insulations	Whether breakers are loaded/ under loaded and extant thereof in %	Remarks (Condition of machine acceptable or not)	Suggestions on improvement, if any
		R	Y	B	R	Y	B	R	Y	B	KW	A						

9. Assessment of Transformer (Report to be submitted as per following format):

No. of Transformer	Capacity of each Transformer 1.Rating 2.Make 3.Type	P-P Voltage of each Transformer			P-N Voltage each Transformer			Phase Currents			Total electrical load consumption		Neutral Earthing & its adequacy	Protective Earthing & its adequacy	Condition of insulations	Whether breakers are loaded/ under loaded and extant thereof in %	Remarks (Condition of machine acceptable or not)	Suggestions on improvement, if any
		R	Y	B	R	Y	B	R	Y	B	KW	A						

10. Assessment of Elevator (Report to be submitted as per following format):

Assessment of elevator (Report to be submitted at periodicity)																						
No. of elevators	Capacity of each elevators 1.Rating 2.Make 3.Type	P-P Voltage			P-N Voltage			Phase Currents			Total electrical load consumption		Parameters of the motors					Neutral Earthing & its adequacy	Protective earthing & its adequacy	Condition of insulations	Remarks (Condition of machine acceptable or not)	Suggestions on improvement, if any
													No.	Capacity (KW)	Voltage	Current	Condition of motors					
		R	Y	B	R	Y	B	R	Y	B	KW	A										

11. Assessment of Pump (Report to be submitted as per following format):

No. of Pump	Capacity of each Pump 1.Rating 2.Make 3.Type	Assessment of Pump (Report to be submitted as per following format):																							
		P-P Voltage			P-N Voltage			Phase Currents			Total electrical load consumption		Parameters of the Pump motors					Neutral Earthing & its adequacy	Protective earthing & its adequacy	Condition of insulations	Remarks (Condition of machine acceptable or not)	Suggestions on improvement, if any			
		No.	Capacity (KW)	Voltage	Current	Condition of motors	KW	A																	
		R	Y	B	R	Y	B	R	Y	B	KW	A													

12. Assessment of Diesel Generating Set (Report to be submitted as per following format):

No. of Diesel Generator Set	Capacity of each Diesel Generator Set 1.Rating 2.Make 3.Type	P – P Voltage of each Diesel Generator Set			P – N Voltage each Diesel Generator Set			Phase Currents			Total electrical load consumption		Neutral Earthing & its adequacy	Protective earthing & its adequacy	Condition of insulations	Whether Diesel Generator Set over loaded/ under loaded and extant thereof in %	Remarks (Condition of machine acceptable or not)	Suggestions on improvement, if any
		R	Y	B	R	Y	B	R	Y	B	KW	A						

S. No.	Heads	Result	Remarks (acceptable or not)	Suggestions, with new technologically energy efficient, environment friendly, cost benefited air conditioning system
1	Number of terminals			
2	Number of down conductors			
3	Continuity of conductor			
4	Condition of the lightning conductor			
5	Joints condition			
6	Testing point on down conductor			
7	Earth conductor condition			
8	Earth resistance			
9	Other special observations, if any record the results of particular inspections applied separately			

14. Any Other Observations:

[illegible]

PARTICULARS OF THE FIRM/ APPLICANT

1. Name of Company/Firm/Applicant :

2. Registered Address of the Company with:
Telephone No, FAX & E-mail ID

3. Local Address of the company at with :
Telephone No., FAX & E-mail ID

4. Year of Establishment :

5. Status of the Company (whether :
Proprietary/Private Ltd/ Public Ltd/ Public
Sector/Co-operative Society/Autonomous
body/ Govt Department)

6. Name(s) of the Proprietor/ Directors/ :
Partners/ controlling body:

7. Whether registered for GST. If so, please :
mention the GST registration number and
furnish a copy of such registration certificate

8. Details of Permanent Account Number :
(Enclose photocopy of PAN Card)

9. Details of Auditors

- i) Number of Electrical Auditors :
- ii) Electrical Auditor's License No. :
- iii) License validity :
- iii) Name of Issuing Authority :
- (Furnish photocopy of license)

10. Whether empanelled with other PSU :
Banks/Govt Depts/ PSUs/ Autonomous bodies
(If so, please furnish the following particulars)

11. Particulars in respect of work executed:

S. No.	Name of work/ project with address	Short description of work executed	Name & address of owner	Value of work executed	Stipulated time of completion	Actual time and date of completion

12. Key personnel permanently employed

S. No.	Name	Designation	Qualification	Experience	Years with the firm	Any other information

13. Furnish the names with contact no/ address of three reputed & responsible persons who will be in a position to certify about the quality as well as past performance of your organization.

i)

ii)

iii)

The particulars furnished in the application are true to the best of my/ our knowledge & belief. I/we understand that if any of the particular is found incorrect, even at a later stage, my/our empanelment will be cancelled.

Date:

Seal and Signature of Authorised Person

DRAFT AGREEMENT

Article of agreement made this day of..... 2026
between the "UCO Bank", a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 (herein after referred to as "Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the "ONE PART" and M/s having its registered office at (herein after called "The Vendor") of the other part, which expression should include its successor/s and assignee/s.

Whereas the Bank is desirous of executing Contract for at UCO Bank Head Office at 10 BTM Sarani, Kolkata- 700001 (herein after called "Bank") And where as the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor.

And whereas the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letter inclusive, (all of which are collectively herein after referred to as " the said conditions") the work described in the said specification and included in the tender at the rates there in set for in UCO Bank Work Order No dated and amounting to the sum of Rs (Rupees only) inclusive of all Taxes.

NOW IT IS HEREBY AGREED AS FOLLOWS:

The following documents attached here to shall be deemed to form an integral part of this Agreement:

- (a) Work order letter no. dated
- (b) R.F.P. (Request For Proposal) dated.....
- (c) Corrigendum (if any) dated.....

GENERAL TERMS & CONDITIONS

1. Scope of work will be governed as stipulated in Annexure-I of the RFP.

2. Price and Taxes:

The price shall be firm and binding without any escalation throughout the contract period i.e. Till Completion of Work. The prices (in Indian Rupees) .GST will be paid separately.

(a) Additional Terms & Condition on GST are as follows:

- Supplier/ service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/ Service Provider should ensure accurate transaction details, as required by GST laws, are timely

uploaded in GSTN1. In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/ Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payment still such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.

- UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/ service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable.
- Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by the vendor for a particular year before September of the succeeding financial year.
- The purchase order/ work order shall be void, if at any point of time the vendor is found to be a blacklisted dealer as per GSTN rating system and further no payment shall be entertained.

3. Placement of Order/ Letter Of Intent (LOI): Bank will issue the LOI as per requirement accordingly with detail terms & conditions.

4. Terms of Payment: Bank will not pay any advance. Final payment will be released against your bill after satisfactory completion of job & subject to compliance of terms of contract by the contractor and statutory deductions will be made as per Rule.

5. INTEGRITY: Vendor has to execute Integrity Pact as per Bank's format as per Annexure on Non-judicial Stamp Paper of appropriate value.

6. INDEMNITY BOND: Vendor has to submit Indemnity Bond as per Bank's format as per Annexure-V on Non-judicial Stamp Paper of appropriate value.

7. FORCE MAJEURE: Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or BANK as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos.
- Terrorist attack or public unrest in work area, provided either party shall within 10 days from occurrence of such a cause, notify the other in writing of such causes. The bidder or BANK shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above.

8. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

9. COMPLIANCE OF LAWS: The Vendor undertakes to comply with all Laws/ Rules/ Regulations/ Bye-Laws/ Notifications etc. for the time being in force.

10. CHANGE IN LAW CLAUSE: Any reduction in the contract price resulting from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the Contract, then the Parties agree to a downward adjustment to the contract price to reflect the financial impact of such "Change in law" and the financial benefit there of shall be given to the Bank.

11. CANCELLATION/ TERMINATION: Bank reserves its right to cancel the work/ purchase order and/or terminate this Agreement by giving 15 days' prior notice in writing to the Vendor without prejudice to its rights and contentions available under this Agreement or under the Law(s) for the time being in force in the following circumstances:

- a) Unnecessary or unwarranted delay in execution of the work allotted.
- b) Delay in providing the requisite manpower at the Bank's site.
- c) The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- d) Breach of trust is noticed during any stage of the consultancy assignment.
- e) The selected bidder commits a breach of any of the terms and conditions of the bid.
- f) The selected bidder goes into liquidation voluntarily or otherwise.
- g) An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
- h) If it is found at any stage that the bidder has concealed any important information or has submitted any false information or declaration particularly regarding any pending legal action or black listing status.
- i) If there is any conflict of interest.
- j) An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.
- k) If fails to complete the assignment as per the timelines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.

12. In addition to the cancellation of work order/termination of the master contract, the Bank reserves the right to appropriate the damages from the earnest money deposit (EMD) provided by the selected bidder and/or forfeits the Performance Bank Guarantee furnished by the vendor. The Bank also reserves the right to recover any dues payable by the selected bidder from any amount outstanding to the credit of the selected bidder, including the pending bills and security deposit, if any, under this contract or any other contract/ order.

13. Notwithstanding anything contained herein before, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 15 days to the vendor without assigning any reason and without cost or compensation therefor.

14. DATE OF COMMENCEMENT OF WORK: The work shall be deemed to be commenced from fifteenth day from the date of receipt of work order or handing over of site whichever is later. The work should be undertaken in consultation with H.O-GAD.

15. TIME OF COMPLETION: Six (06) weeks from the fifteenth day of date of Agreement or handing over of site whichever is later

16. OTHERS TERMS:

A. Nothing contained in this Agreement shall be construed as establishing or creating between the Parties, a relationship of master and servant or Bank and agent.

- B. The Vender shall notify to Bank of any material change in their status, in particular, where such change would impact on performance of obligations under this Agreement.
- C. The Vender shall be jointly and severally liable to and responsible for all obligations for performance of works including that of its Associates under the Agreement.
- D. The Vender shall at all times indemnify and keep indemnified Bank any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its (Agency) employees or agents or by any other 3rd Party resulting from or by any action, omission or operation conducted by or on behalf of the Agency.
- E. Governing Laws & Jurisdiction of the court. This Agreement shall be governed by the Law(s) of India for the time being in force and the Rules made there under from time to time and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts of KOLKATA.
- F. All other Terms & Conditions will remain same as stipulated in our R.F.P and subsequent Corrigendum dated..... Please note that work order no.....dated..... along with your offer, the minutes of pre-bid meeting held on, the article of agreement etc would form part of the contract document.
- G. Non-Disclosure: The Vendor must undertake that they shall hold in trust any information received by them, under the Contract/ Agreement, and shall maintain confidentiality of such information.
- H. Non Assignment: Vendor shall agree that neither the subject matter of the agreement nor any right here in shall be transferred, sub-contracted, assigned or delegated to any third party by the successful bidder without prior written consent of the Bank.

In witness where of the Bank and the vendor have set the irrespective hands on the day and year first here in above written.

Signed on behalf of the UCO Bank
by its duly authorized Officer

Signature on behalf
of the vendor

In presence of:
1) Signature
Name with address:

In presence of:
1) Signature
Name with address:

1) Signature
Name with address:

1) Signature
Name with address:

FORMAT OF INTEGRITY

(To be executed on non-judicial stamp paper of requisite value)

UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001 herein after referred to as “**Bank**” (which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns, administrators and successors) of the “**ONEPART**” and herein after referred to as “The Bidder/Contractor”

Preamble

The Bank intends to award, under laid down organizational procedures, contract/s for..... The Bank values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relation with its Bidder(s) and/or contractor(s). In order to achieve these goals, the Bank will appoint an independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section: 1 – Commitments of the Bank.

The Bank commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

1. No employee of the Bank, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
2. The Bank will during the tender process treat all Bidder(s) with equity and reason. The Bank will in particular, before and during the tender process, provide to all Bidders (s) the same information and will not provide to any Bidders(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the process or the contract execution.
3. The Bank will exclude from the process all known prejudiced persons.
4. If the Bank obtains information on the conduct of any of its employees which is criminal offence under the BNS Act, or if there be a substantive suspicion in this regard, the Bank will inform the Chief Vigilance Office and in addition can initiate disciplinary actions.

Section: 2 – Commitments of the Bidder(s)/ Contractor(s).

1. The bidder(s) /contractor(s) commit himself to take all measures necessary to prevent corruption. He commit himself to observe the following principles during his participation in the tender process and during the contract execution.
2. The Bidder(s)/ contractor(s) will not directly or through any other persons of firm, offer promise or give to any of the Bank's employees involved in the tender process or the execution of the contractor to any third person any material or other benefit which he/she is not legally entitled to in order to obtain in exchange any advantage or during the execution of the contract.
3. ~~The Bidder(s)/ Contractor(s) will not enter with other Bidders into any undisclosed agreement~~ of understanding, whether formal or in formal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

4. The Bidder(s)/ Contractor(s) will not commit any offence under the relevant BNS Act, further the Bidder(s)/ contractors will not use improperly for purposes of competition or personal gain, or pass on to others, any information or document provided by the Bank as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
5. The Bidder(s)/ Contractor(s) of foreign origin shall disclose the name and address of the Agent/ representatives in India, if any. Similarly the bidder(s)/contractor(s) of Indian Nationality shall furnish the name and address of the foreign Banks, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder(s)/ Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/ representative have to be in Indian Rupees only.
6. The Bidder(s)/ Contractor(s) will when presenting his bid, disclose any and all payments he has made is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
7. The Bidder(s)/ Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section: 3 – Disqualification from tender process and exclusion from future contracts.

If the Bidder(s)/ Contractor(s), before award or during execution has committed transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the Bank is entitled to disqualify the Bidder(s)/ Contractor(s) from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings". Copy of the "Guidelines on Banning of business dealings" is annexed and marked as Annex-B".

Section: 4 – Compensation for Damages.

1. If the Bank has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Bank is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
2. If the Bank has terminated the contract according to Section 3, or if the Bank is entitled to terminate the contract according to Section 3, the Bank shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value of the amount equivalent to Performance Bank Guarantee.

Section: 5 – Previous Transgression.

The Bidder declares that no previous transgressions occurred in the last three years with any other company in any country conforming to the anticorruption approach or with any other public sector enterprise in India that could justify his exclusion from the tender process.

If the bidder makes in correct statement on this subject he can be disqualified from the tender process and action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

Section: 6 – Equal treatment of all Bidders/ Contractors/ subcontractors.

The Bidder (s)/ Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Bank before signing the contract.

The Bank will enter in to agreements with identical conditions as this one with all bidders, contractors and subcontractors.

The Bank will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section: 7 – Criminal charges against violated Bidder(s)/ Contractor(s)/ Subcontractor(s).

If the Bank obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Bank has substantive suspicion in this regard, the Bank will inform the same to the Chief Vigilance Officer.

Section: 8 – Independent External Monitor/(s)

1. The Bank appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman & Managing Director, UCO Bank.
3. The Bidder(s)/ Contractor(s) accept that the Monitor has the right to access without restriction to all project documentation of the Bank including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Contractor(s)/ Subcontractor(s) with confidentiality.
4. The Bank will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Bank and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement he will so inform the Management of the Bank and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act, in a specific manner refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairman & Managing Director, UCO Bank within 8 to 10 weeks from the date of reference or intimation to him by the Bank and should be occasion arise, submit proposals for correction of problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to/ provided to Independent Directors on the UCO Bank.
8. If the Monitor has reported to the Chairman & Managing Director, UCO Bank a substantiated suspicion of an offence under relevant BNS Act, and the Chairman & Managing Director, UCO Bank has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
9. The word "Monitor" would include both singular and plural.

Section: 9 – Pact Duration.

This pact begins when both parties have legally signed it, and expires for the contractor is 10 months after the last payment under the contract. If any claim is made lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/ determined by Chairman and Managing Director, UCO Bank.

Section: 10 – Other provisions.

1. This agreement is subject to Indian Law, Place of performance and jurisdiction is the Registered Office of the Bank i.e. Kolkata.
2. Changes and supplements as well as termination notices need to be made in writing.
3. If the Contractor is partnership or a consortium, this agreement must be signed by all partners or consortium members.

Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For & on behalf of the Bank)
(Office Seal)
Place:
Date:

(For & On behalf of Bidder/ Contractor)
(Office Seal)
Place:
Date:

Witness:
Name & Address

Witness:
Name & Address

DRAFT LETTER OF UNDERTAKING & INDEMNITY

(To be executed on non-judicial stamp paper of requisite value)

To
UCO Bank Zonal Office Siliguri
General Administration Department
Off Hill Cart Road, Siliguri

In consideration of UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings Act, 1970 as amended from time to time having its Head Office at 10, BTM Sarani, Kolkata-700001 (herein after referred to as "the Bank" which expression shall include its successors and assigns) at our request and on the strength of our statements and representation contained in our letter dated agreeing to appoint us as vendor/ Contractor forat Kolkata, We,....a Company incorporated under the Companies Act,1956 having its registered office at-..... (full address) do here by irrevocably and unconditionally agree and undertake that:

1. We shall, at all times here in after, save and keep harmless and indemnified the BANK, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind what so ever and by whom so ever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the BANK by whom so ever and all losses, damages, costs, charges and expenses that the BANK may incur by reason of any claim made by any claimant for any reason what so ever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, notifications, guidelines and also from the environmental damages, if any, which may occur during the contract period.
2. We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
3. Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnifier.
4. This Letter of Undertaking & Indemnity shall survive the Agreement entered in to between the Bank and us.

Dated, this.....day of 20...

(Signature of the Authorized Signatory of vendor along with the seal of the Company)

LIST OF UCO BANK PREMISES UNDER SILIGURI ZONE

S. No.	Sol ID	Branch Name	City	District
1	0066	JALPAIGURI	JALPAIGURI	JALPAIGURI
2	0210	SILIGURI - SURI	SILIGURI	DARJEELING
3	0276	MAINAGURI	MAINAGURI	JALPAIGURI
4	0307	DUBRAJPUR	DUBRAJPUR	BIRBHUM
5	0357	KIRNAHAR	BOLEPUR	BIRBHUM
6	0370	DHULIYAN	DHULIYAN	MURSHIDABAD
7	0454	SURI	SURI	BIRBHUM
8	0605	MOHAMMAD BAZAR	MOHAMMAD BAZAR	BIRBHUM
9	0645	PAIKAR	PAIKAR	BIRBHUM
10	0673	PURANDARPUR	PURANDARPUR	BIRBHUM
11	0684	BOLEPUR	BOLEPUR	BIRBHUM
12	0704	ILLAMBAZAR	ILLAMBAZAR-WB	BIRBHUM
13	0757	NALHATI	NALHATI - WB	BIRBHUM
14	0781	CHANDIDAS NANOOR	BOLEPUR	BIRBHUM
15	0809	MALDA	MALDA	MALDA
16	0817	BERHAMPORE-SALT LAKE	BERHAMPUR	MURSHIDABAD
17	0828	COOCHBEHAR	COOCHBEHAR	COOCH BEHAR
18	0898	RAMPURHAT	RAMPUR HAT	BIRBHUM
19	0900	DARJEELING	DARJEELING	DARJEELING
20	0954	BALURGHAT	DAKSHIN DINAJPUR	DAKSHIN DINAJPUR
21	1114	MANGALBARI	MANGALBARI	MALDA
22	1145	INYATHPUR	MALDA	MALDA
23	1146	SOVANAGAR	MALDA	MALDA
24	1293	GANGTOK	GANGTOK	GANGTOK, SK
25	1337	KURUMGRAM	RAMPUR HAT	BIRBHUM
26	1343	FARAKKA	FARAKKA - WEST BENGAL	MURSHIDABAD
27	1422	RAMGANJ	ISLAMPUR	UTTAR DINAJPUR
28	1457	HATZANBAZAR	HATZANBAZAR - WB	BIRBHUM
29	1495	SAGARPARA	SAGARPARA - WB	MURSHIDABAD
30	1498	RANIPOOL	RANIPOOL	GANGTOK, SK
31	1528	GANGMURI JOYPUR	SURI	BIRBHUM
32	1529	KAPISTA	SURI	BIRBHUM
33	1530	PARSUNDI	PARSUNDI	BIRBHUM
34	1531	KHAYRASOL	SURI	BIRBHUM
35	1535	SIRSA	BOLEPUR	BIRBHUM
36	1536	RANGAIPUR	SURI	BIRBHUM
37	1537	SAINTHIA	SURI	BIRBHUM
38	1549	GANGA PRASAD	MALDA	MALDA
39	1616	DAMANPUR	JALPAIGURI	ALIPURDUAR
40	1620	LOOKSAN	JALPAIGURI	JALPAIGURI
41	1664	JAJIGRAM	RAMPUR HAT	BIRBHUM

S. No.	Sol ID	Branch Name	City	District
42	1665	DASKALGRAM	BOLEPUR	BIRBHUM
43	1668	RUPASPUR	SURI	BIRBHUM
44	1706	BURDWAN ROAD	SILIGURI	DARJEELING
45	1708	LOHAPUR	RAMPUR HAT	BIRBHUM
46	1709	BHABANIPUR	SURI	BIRBHUM
47	1710	RAIPUR BIRBHUM	BOLEPUR	BIRBHUM
48	1711	BANASANKA	SURI	BIRBHUM
49	1712	DEWAGURI	COOCHBEHAR	COOCH BEHAR
50	2052	NORTH POINT, SINGAMARI	DARJEELING	DARJEELING
51	2080	DHUPGURI	DHUPGURI	JALPAIGURI
52	2173	RAIGANJ	RAIGANJ	UTTAR DINAJPUR
53	2210	PARULIA	SURI	BIRBHUM
54	2211	DHARAMPUR	BOLEPUR	BIRBHUM
55	2212	PATHAR CHAPRI	PATHAR CHAPRI	BIRBHUM
56	2218	RAGHUNATHGANJ	UMARPUR	MURSHIDABAD
57	2314	NABAGRAM	KANDI	MURSHIDABAD
58	2352	GAZOLE	MALDA	MALDA
59	2374	RANGPO	RANGPOO	PAKYONG, SK
60	2375	SINGTAM	SINGTAM	GANGTOK, SK
61	2462	MANGALDIHI	SURI	BIRBHUM
62	2471	KOYTHA	NALHATI - WB	BIRBHUM
63	2682	KANUPUR	KANUPUR-MURSHIDABAD	MURSHIDABAD
64	2683	BADAMTAM TEA ESTATE	DARJEELING	DARJEELING
65	2684	BUXA FOREST CRAJA	DAMANPUR	ALIPURDUAR
66	2685	SHIVMANDIR	SILIGURI	DARJEELING
67	2686	BAROBISHA	BAROBISHA -WB	ALIPURDUAR
68	2689	KALUARI	MALDA	MALDA
69	2959	JORETHANG	JORETHANG	NAMCHI, SK
70	3046	TALGACHI	MURSHIDABAD	MURSHIDABAD
71	3051	JANU BAZAR	BIRBHUM	BIRBHUM
72	3077	KARIDHYA	SURI	BIRBHUM
73	3263	KASBA	BOLEPUR	BIRBHUM
74	3279	FULBARI	JALPAIGURI	JALPAIGURI
75	3280	MANGAN	MANGAN	MANGAN, SK
76	3334	SAGARDIGHI SQUARE	COOCHBEHAR	MURSHIDABAD
77	3510	NAMCHI	JORETHANG	NAMCHI, SK
78	3526	ASIGHAR	SILIGURI	DARJEELING
79	3535	KALIMPONG	KALIMPONG	DARJEELING
80	3574	CHAMPASARI	DARJEELING	DARJEELING
81	3575	BAGDOGRA	DARJEELING	DARJEELING
82	3606	ETHALBARI	ALIPURDUAR	ALIPURDUAR
83	3702	FALAKATA	ALIPURDUAR	ALIPURDUAR
84	3703	DALKHOLA	DINAJPUR	UTTAR DINAJPUR
85	3747	DINHATA	DINHATA	ALIPURDUAR

PART – II (PRICE BID)
ELECTRICAL AUDIT WORK OF VARIOUS PREMISES OF UCO BANK
UNDER SILIGURI ZONE

S. No.	Type of Premise	Rates/ Charges per Premise	
		In Number	In Words
1	Office/Branch without onsite ATM	Rs.	Rupees
2	Office/Branch with onsite ATM	Rs.	Rupees
3	Offsite ATM	Rs.	

Note: Rates/Charges quoted should be all inclusive except GST.
GST will be paid extra at applicable rates.
In case of ambiguity rates/charges quoted in words will be considered.

Signature of the bidder with Seal

TERMS AND CONDITIONS FOR THE PRICE BID

The bid should be submitted strictly as per the following terms and conditions:

1. No alternative offer is acceptable. Only one single solution which is cost effective and meets the basic requirements will be considered.
2. Conditional Bids shall be liable to be rejected.
3. The vendor may modify or withdraw its offer, after its submission prior to the closing date and time scheduled for submission of documents & bid. Provided a written notice of the modification or withdrawal is received by UCO Bank.
4. No extra/additional payment other than the charges quoted in Price Bid will be made, for any activity required in relation to conduct electrical audit. The bidders are requested to quote accordingly.
5. The Bank shall be under no obligation to accept the lowest or any other offer received in response to this tender and shall be entitled to reject any or all offers at any stage without assigning any reasons whatsoever.

=====X=====